

# Users-Manual for TotalCar

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## **Technical Support:**

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## **Brief Summary:**

TotalCar is a handheld application that works with the PalmOS compatible handhelds. It offers total car care for you car or cars! It keeps track of one to four vehicles.

- Fuel - keeps track of your fuel costs.
- TripLog - keeps track of your business trip expenses.
- Maintenance - keeps track of your vehicle's maintenance and sets alarms!
- Repair - keeps track of your vehicle's repairs.

And finally, it has an Summary/Analysis screen that helps you query each cars history and total expenses between two dates. And if you want to print out a report to your PC's printer, just export to MEMOPAD and using your Palm Desktop Software you can print the report you exported! Please note, all units are neutral. I put no restrictions on units of distance or fuel amounts or even monetary units. If you want to enter Fuel in Gallons or Litres then that is what the units are.

## **Note on UNITS:**

You do NOT have to use MILES and GALLONS to use TotalCar. You can enter quantities as Kilometers and Liters if you wish. The program does not convert back and forth between units. The program does not imply any units onscreen while using the program. The examples in this Manual are in Miles and Gallons!

# Table of Contents

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<b>Chapter 1 - Purchasing / Registering</b>	<b>6</b>
<b>Palm-Basics</b>	<b>6</b>
<b>Registering Program</b>	<b>7</b>
Sending the Fee	7
Registration-Screen	7
Reg-Key	7
<b>Upgrading Older Versions</b>	<b>8</b>
Delete Old One	8
Overwrite Old One	8
<b>Chapter 2 – DataBase and Data Loss</b>	<b>9</b>
<b>Database Files</b>	<b>9</b>
<b>Backup</b>	<b>9</b>
<b>Restoring</b>	<b>9</b>
<b>Location</b>	<b>9</b>
<b>Chapter 3 – Icon-Bar</b>	<b>10</b>
<b>Icon1 - Introduction Screen</b>	<b>10</b>
<b>Icon2 - Fuel Screen</b>	<b>10</b>
<b>Icon3 - Maintenance Screen</b>	<b>10</b>
<b>Icon4 - Repair Screen</b>	<b>10</b>
<b>Icon5 - Summary Report Screen</b>	<b>10</b>
<b>Icon6 - Preference Screen</b>	<b>10</b>
<b>Chapter 4 – Introduction Screen</b>	<b>11</b>
<b>Description</b>	<b>11</b>
<b>Self-Check</b>	<b>11</b>
<b>Continue Button</b>	<b>11</b>
<b>Register Button</b>	<b>11</b>
<b>Chapter 5 – Fuel Screen</b>	<b>12</b>
<b>Description</b>	<b>12</b>
<b>Standard Mode</b>	<b>12</b>
<b>View/Edit Mode</b>	<b>12</b>

<b>TripLog Button</b>	12
<b>Date Button</b>	12
<b>Odometer Field</b>	12
<b>Previous Field</b>	13
<b>Swapping Odometer Readings</b>	13
<b>Distance Field</b>	13
<b>Fuel Cost Button</b>	13
<b>Amt.Fuel Button</b>	13
<b>Tot.Cost Button</b>	13
<b>Gas Mileage Button</b>	13
<b>View Button</b>	13
<b>Delete Button</b>	13
<b>Save Button</b>	13
<b>Clr Button</b>	13
<b>Calculation Buttons</b>	13
<b>Scroll Buttons</b>	14
<b>Fuel Calculator</b>	15
<b>Example</b>	15
Filling your tank	15
<b>Chapter 6 – TripLog Screen</b>	16
<b>Description</b>	16
<b>Standard Mode</b>	16
<b>View/Edit Mode</b>	16
<b>Date Button</b>	16
<b>Note Field</b>	16
<b>Start Odom Field</b>	17
<b>End Odom Field</b>	17
<b>Distance Field</b>	17
<b>PricePerDistance Field</b>	17
<b>Cost Button</b>	17
<b>View Button</b>	17
<b>Delete Button</b>	17
<b>Save Button</b>	17

<b>Clr Button</b>	17
<b>Swapping Odometer Readings</b>	17
<b>Entering Odometer Readings</b>	17
<b>Non-Mileage Expenses</b>	18
<b>Scroll Buttons</b>	18
<b>Example</b>	18
Business Travel Reimbursement	18
<b>Chapter 7 – Maintenance Screen</b>	19
<b>Description</b>	19
<b>Standard Mode</b>	19
<b>View/Edit Mode</b>	19
<b>Date Button</b>	19
<b>Cost Field</b>	19
<b>Odom Field</b>	20
<b>Maintenance List</b>	20
<b>Setting Maintenance Alarms</b>	20
<b>Next Due Date</b>	20
<b>Next Odometer</b>	20
<b>+ Button</b>	20
<b>View Button</b>	20
<b>Delete Button</b>	20
<b>Save Button</b>	20
<b>Clr Button</b>	20
<b>Scroll Buttons</b>	21
<b>Editing the Maintenance List</b>	21
<b>Example</b>	22
Oil Change	22
<b>Chapter 8 – Repair Screen</b>	23
<b>Description</b>	23
<b>Standard Mode</b>	23
<b>View/Edit Mode</b>	23
<b>Date Button</b>	24
<b>Repair Descr</b>	24

<b>Odometer Field</b>	<b>24</b>
<b>Cost Field</b>	<b>24</b>
<b>View Button</b>	<b>24</b>
<b>Delete Button</b>	<b>24</b>
<b>Save Button</b>	<b>24</b>
<b>Clr Button</b>	<b>24</b>
<b>Scroll Buttons</b>	<b>24</b>
<b>Example</b>	<b>25</b>
CamShaft	25
<b><i>Chapter 9 – Summary Report Screen</i></b>	<b>26</b>
<b>Description</b>	<b>26</b>
<b>Printing Reports</b>	<b>26</b>
<b>Summary Button</b>	<b>26</b>
<b>Print Button</b>	<b>27</b>
<b>Fuel Summary Report</b>	<b>27</b>
<b>TripLog Summary Report</b>	<b>27</b>
<b>Maintenance Summary Report</b>	<b>27</b>
<b>Repair Summary Report</b>	<b>27</b>
<b>All Summary Report</b>	<b>27</b>
<b><i>Chapter 10 – Preference Screen</i></b>	<b>28</b>
<b>Description</b>	<b>28</b>
<b>Choosing Vehicle</b>	<b>28</b>
<b>Adding / Editing / Deleting Vehicles</b>	<b>28</b>

## Chapter 1 - Purchasing / Registering

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### **Palm-Basics**

Above is a diagram showing where the different buttons are and what they are called. The diagram's main purpose is as a guide for the next section on how to Register the program you purchased.

**Registering Program  
Sending the Fee**

For up-to-date instructions on how to pay the \$10 fee visit me at  
<http://www.witkowski-design.com> .

**Registration-Screen**

A screenshot of a registration screen. At the top is a purple rectangular button with the text "Register Now!". Below this, the text reads: "To purchase this title please purchase it at my web-site: www.Witkowski-Design.com". This is followed by "FEE \$10" and "Your data is NOT lost!". Then, "Send Reference# when Registering." and "Reference # : ABCDEFGH". Below the reference number is a label "Reg-Key :" followed by a dotted line for text entry and a small upward-pointing arrow icon. At the bottom are two buttons: "(exit)" on the left and "(Register)" on the right. The entire screen is framed by a dotted line.

**Register Now!**

To purchase this title please  
purchase it at my web-site:  
[www.Witkowski-Design.com](http://www.Witkowski-Design.com)

**FEE \$10**

Your data is NOT lost!

Send Reference# when Registering.

Reference # : ABCDEFGH

Reg-Key : ..... ↑

(exit) (Register)

A Reg-Key will unlock the 15-day limitation and allow the program to run indefinitely. In order for me to Generate your unique Reg-Key I need you to send me your REFERENCE# and which Palm-Model (PalmIII, PalmV, etc.) you use. The REFERENCE# is found on the Registration-Screen.

**There are two ways to get to the Registration-Screen:**

- 1) Allow the program to expire and the only screen it goes to is the Registration-Screen.
- 2) Hit the REGISTER button on the Introduction Screen. The REFERENCE# should be 8 Capital Letters and/or Numbers.

**Reg-Key**

The Reg-Key must be entered in the Text-Field to the right of "Registration Code:" The Reg-Key is case sensitive and MUST be entered exactly as I give it to you. After entering the Reg-Key into the Text-Field press the REGISTER button. If you entered it incorrectly it will display INVALID. If you entered it correctly it will return to the application and refuse you further access to the Registration-Screen.

### **Upgrading Older Versions**

Upgrading versions to applications you already purchased are FREE as long as the Reg-Key given when you purchased is still valid. Contact the programmer for further assistance. There are two ways to upgrade a newer version: Delete Old One or Overwrite Old One.

Don't forget to HotSync first to back up your database with your PC so you don't lose any saved data. Assuming you have your PalmDesktop Software set to Synchronize Palm and PC, or Palm overwrites PC, the 1st being the best choice, your database will be backed up on your PC during a HotSync.

#### **Delete Old One**

To delete ANY Palm application you must go to the Palm System Menu (see diagram) and choose DELETE. Then a list will appear showing all currently HotSynced programs. Choose the application name you want to DELETE (in this case TOTALCAR) and delete it. You are now ready to HotSync the new version into your Palm.

#### **Overwrite Old One**

As the Programmer/Developer, I often just HOTSynchronize the newer version of a program into my palm over top of the older version. This usually works, however, I have encountered times when it still sees the older version no matter how many times I HotSync the newer version over top of the older version. In this case, you must DELETE the older version BEFORE HotSyncing the newer version (see section-a above.)



## **Chapter 2 – DataBase and Data Loss**

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### **Database Files**

There are 6 databases that encompass TotalCar:

- 1) TcA3\_Fdb.PDB (Fuel Database)
- 2) TcA3\_Mdb2.PDB (Maintenance Database)
- 3) TcA3\_MLdb.PDB (Maintenance List Database)
- 4) TcA3\_Rdb.PDB (Repair Database)
- 5) TcA3\_Tdb.PDB (TripLog Database)
- 6) TcA3\_Vdb.PDB (Vehicle Database)

### **Backup**

Everytime you HotSync your Palm in its cradle the databases are backed-up on your PC, assuming your System Conduit is set to "HandHeld overwrite PC". This is good and bad. It is bad because it overwrites the PC files with the HandHeld files every time you HotSync, which could potentially overwrite good data with bad data. What is happening here is a blind copy to your PC every HotSync. **So AFTER a HotSync if you copy these files into another "Temporary" directory, you won't accidentally overwrite your data.**

### **Restoring**

If you ever DELETE TotalCar or do a Hard-Reset you will need to re-HotSync TotalCar.PRC and then HotSync each of the PDB-files listed above into your Palm. Recommended Steps for Restoring:

- 1) HotSync palm to backup all your recent data.
- 2) Copy PDB-files into seperate directory for safer keeping.
- 3) Delete TotalCar.PRC off of your Palm (don't HotSync yet.)
- 4) Download latest version of TotalCar.PRC
- 5) Using Install Tool (Software that should have come with your Palm), select TotalCar.PRC for the next HotSync but don't HotSync yet.
- 6) Using Install Tool select (one by one) each of the PDB files to also HotSync.
- 7) Now perform HotSync.
- 8) Verify Latest version and all data is there.

### **Location**

Where are they located? It depends on which directories you chose during installation of the PalmDesktop Software, but it is in a Backup directory that has the follwing path on my PC. I took Default values and for my User-Name I choose "WitkowE", so my database files are located in:

**C:\ Palm \ WitkowE \ Backup**

## Chapter 3 – Icon-Bar

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There are six icons, each one taking you to a different screen.



### **Icon1 - Introduction Screen**

Picture of small letter “i”

Contains the Title, version#, Programmer/Developer, e-mail address, Continue Button, and a Register Button to take you to the Registration Screen.



### **Icon2 - Fuel Screen**

Picture of Gas Pump

This screen serves two purposes: stores all data pertinent to fueling up and allows you to view Fuel-Data that you have stored in the database.



### **Icon3 - Maintenance Screen**

Picture of oil-can dripping oil

This screen serves two purposes: stores all data pertinent to maintenance and allows you to view Maintenance-Data that you have stored in the database. This screen has a list of maintenance items that need to be done periodically. After entering the data on the screen and saving it an entry is automatically created inside your Palm DateBook and an alarm is set.



### **Icon4 - Repair Screen**

Picture of wrench

This screen serves two purposes: stores all data pertinent to repairs and allows you to view Repair-Data that you have stored in the database.



### **Icon5 - Summary Report Screen**

Picture of bar graphs

This screen allows you to pick a Starting Date and an Ending Date. And between those two dates you can generate a Summary Report on a single vehicle for either Fuel, Maintenance, Repairs, or all three. Exporting to the MEMOPAD allows printing to a PC-Printer (if you have one.)



### **Icon6 - Preference Screen**

Picture of capital letter “p”

This screen allows you to choose which vehicle you want to store data on or view data on. It also allows you to edit or create your current list of up to 4 vehicles.

## Chapter 4 – Introduction Screen

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### Description

The Introduction Screen contains the Title and the version # so you know if you have the latest version. It also contains contact information if you need to contact the Developer.

### Self-Check

The Self-Check verifies the program hasn't been altered since it was compiled. A Virus Warning Alert Box will pop-up if the Self-Check fails. This may or may not indicate actual virus contamination but it definitely indicates the file size has changed. If you purposely change the original size of the program and don't want the Alert Box popping up every time you start the program just turn the Self-Check off by removing the check from the CheckBox.

### Continue Button







The **Continue** button will take you to the **Preference** Screen where you choose which vehicle you want to start with (or add a vehicle if this is your first time using it.)

### Register Button

The **Register** button takes you to the Registration Screen where you enter your unique Reg-Key to unlock the 15-day limitation (for more information see Chapter 1 Section-ii for directions on Registering.)

## Chapter 5 – Fuel Screen

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Jeep		TripLog		Dec-30-2000	
Odometer 57,289.0					
Previous 56,989.0				view	
Distance 300.0					
Fuel Cost		1.589		Save	
Amt.Fuel		16.992		Tips	
Tot.Cost		27.00		Clr	
Gas Mileage		17.7			

### Description

This screen serves two purposes: stores all data pertinent to fueling up and allows you to view Fuel-Data that you have stored in the database. All units are whatever you want them to be.

### Standard Mode

This is the mode the screen enters in - View Mode OFF. Whenever you hit the SAVE button it automatically saves that record into the Fuel database.

### View/Edit Mode

You activate this mode by pressing the VIEW button - View Mode ON. Now you can view all the Fuel records for the selected vehicle currently in the Fuel Database and edit any records you choose. To save any changes you make press the SAVE button.

### TripLog Button

Takes you to the TripLog Screen where you can track your business travel expenses.

### Date Button

Displays the date of fill-up. Click Date to go to Calendar Screen where you can select any date you want.

### Odometer Field

Current odometer reading in any Distance unit you prefer.

**Previous Field**

Previous odometer reading of your vehicle the last time you got fuel. This is automatically filled in for you from your previous database record.

**Swapping Odometer Readings**

If you tap the Text (Odometer or Previous) to the left of the Input Fields the values will swap. This is handy when starting with an older record and you want to enter the new odometer reading without erasing the old one.

**Distance Field**

Distance driven since the last time you got fuel. You can enter any combination of ODOMETER and PREVIOUS and DISTANCE you want. Just enter any 2 of these and leave the 3rd blank and hit one of the calculation buttons - the unknown BLANK field will be calculated for you.

**Fuel Cost Button**

Calculates the Fuel Cost amount. Unit cost of the Fuel per Volumetric Unit amount.

**Amt.Fuel Button**

Calculates the Amount of Fuel it took to fill your car on that Date.

**Tot.Cost Button**

Calculates the Total Cost it took to fill your Fuel Tank.

**Gas Mileage Button**

Calculates the Gas Mileage amount. Rate of Fuel Consumption (example MPG.)

**View Button**

When lit indicates you are in View/Edit mode. When unlit you are in normal mode.

**Delete Button**

Only appears with View Mode ON. Deletes current Record.

**Save Button**

With View Mode On you can only Modify the current record. With View Mode Off you can only Create new records.

**Clr Button**

Clears every field but the Previous Odometer reading.

**Calculation Buttons**

Whenever you hit one of the Calculation Buttons: Fuel Cost Button, Amt.Fuel Button, Tot.Cost Button, or the Gas Mileage Button, the Distance quantities will be re-calculated based on the current Screen data and the Gas Mileage at the bottom will be re-calculated.

**Scroll Buttons**

The Scroll Buttons at the bottom of your Palm (as shown in Chapter-1) serve two purposes. When the View Mode is OFF (Standard Mode) the scroll buttons move the cursor up and down between the fields. When the View Mode is ON (View/Edit Mode) the scroll buttons scroll through each record in your database one at a time.

## **Fuel Calculator**

### **How much was the Fuel cost per unit volume (meaning per Gallon or per Litre)?**

Enter data into the Amt.Fuel Field and Tot.Cost field, and hit the Fuel Cost Button..

### **How much Fuel will you need to Fill up your tank at this moment?**

Enter data into the Fuel Cost field and Tot.Cost field and hit the Amt.Fuel Button.

### **How much will it cost if you filled the tank right now?**

Enter data into the Fuel Cost field and Amt.Fuel field and hit the Tot.Cost Button.

## **Example**

### **Filling your tank**

(Please note that this example will use Gallons and Miles and American Dollars for the currency but that doesn't mean you have to use these units to use this program.)

Let's suppose you just filled your tank. You put \$27 of 87-Octane at the price of \$1.589 per Gallon. Your Previous Odometer reading the last time you filled your tank was 56,989 miles and the current reading is 57,289 miles.

- 1) Enter the Date as December 30, 2000 (or at least verify the current date is listed correctly.)
- 2) Enter the current Odometer reading of 56,989 into the Odometer field.
- 3) Enter is that Gas Station's Fuel Cost of 1.559
- 4) Enter the Total Cost of 27 dollars into the Tot.Cost field.
- 5) Hit the Amt.Fuel Button.
- 6) The Distance field (300), the Gas Mileage field (17.7), and the Amt.Fuel field (16.992) are calculated.
- 7) Hit the Save button to save this data as a new record in your Fuel database.

## Chapter 6 – TripLog Screen

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The screenshot shows the TripLog screen with a purple header bar labeled "TripLog". Below the header, the vehicle "Jeep" is displayed next to a date field "Dec-30-2000" and a "Done" button. A note field contains the text "Note: Picked up Documents". The "Start Odom" field shows "56,789.0" with a "view" button to its right. The "End Odom" field shows "56,989.0". The "Distance" field shows "200" with "Save" and "Clr" buttons to its right. The "PricePerDistance" field shows "0.35". At the bottom, a "Cost" button is next to a field showing "70.00".

### Description

This screen serves two purposes: stores all data pertinent to the TripLog Database and allows you to view TripLog Data that you have stored in the database. All units are whatever you want them to be.

### Standard Mode

This is the mode the screen enters in - View Mode OFF. Whenever you hit the SAVE button it automatically saves that record into the TripLog database.

### View/Edit Mode

You activate this mode by pressing the VIEW button - View Mode ON. Now you can view all the TripLog records for the selected vehicle currently in the TripLog Database and edit any records you choose. To save any changes you make press the SAVE button.

### Date Button

Displays the date of the trip. Click Date to go to Calendar Screen where you can select any date you want.

### Note Field

Enter up to 29 characters to describe the purpose of the TripLog Record, whether it be for parking, Toll Bridge, business trip, etc.



**Start Odom Field**

Starting odometer reading of your vehicle as you begin the trip. This is automatically filled in for you from previous records.

**End Odom Field**

Ending odometer reading in any Distance unit you prefer.

**Distance Field**

Distance between the Start and End Odometer Readings. You can enter any combination of START ODOM and END ODOM and DISTANCE you want. Just enter any 2 of these and leave the 3rd blank and hit the COST button - the unknown BLANK field will be calculated for you.

**PricePerDistance Field**

This is the Price you are getting paid per mile or per kilometer or per unit distance driven.

**Cost Button**

After specifying a PricePerDistance and the total Distance driven, the Cost Button calculates the total cost of the trip.

**View Button**

When lit indicates you are in View/Edit mode. When unlit you are in normal mode.

**Delete Button**

Only appears in View/Edit mode. Deletes current Record.

**Save Button**

With View Mode On you can only Modify the current record. With View Mode Off you can only Create new records.

**Clr Button**

Clears every field but the Starting Odometer reading.

**Swapping Odometer Readings**

If you tap the Text (Start Odom or End Odom) to the left of the Input Fields the values will swap. This is handy when starting with an older record and you want to enter the new odometer reading without erasing the old one.

**Entering Odometer Readings**

Every time you enter the TripLog Screen you are given you last recorded Odometer reading in the START ODOM Field. You can enter the DISTANCE and hit COST and it will calculate the END ODOM field for you. Or you leave the DISTANCE field blank (you MUST leave it blank) and fill in the START ODOM field and the END ODOM field and hit COST and the DISTANCE will be calculated for you. Or you can enter View/Edit Mode and select a particular record (the fields will be filled in with the record's data) and go back to Standard Mode.

### **Non-Mileage Expenses**

An example of these would be Tolls, Parking, etc. To enter a Non-Mileage Expense:

- Hit the Clr Button
- Enter the Date (if not set)
- Enter the Expense Description
- Enter the current odometer reading (optional)
- Enter the cost in the COST Field
- Leave everything else blank and hit the SAVE Button

### **Scroll Buttons**

The Scroll Buttons at the bottom of your Palm (as shown in Chapter-1) serve two purposes. When the View Mode is OFF (Standard Mode) the scroll buttons move the cursor up and down between the fields. When the View Mode is ON (View/Edit Mode) the scroll buttons scroll through each record in your database one at a time.

### **Example**

#### **Business Travel Reimbursement**

(Please note that this example will use Gallons and Miles and American Dollars for the currency but that doesn't mean you have to use these units to use this program.)

Let's suppose you are starting a trip and your current odometer reading is 56,789 Miles. At the end of the trip the odometer reads 56,989. Now you've driven 200 miles and you are reimbursed 35cents per mile.

- 1) Enter the Date as December 30, 2000 (or at least verify the current date is listed correctly.)
- 2) Enter the Starting Odometer reading of 56,789 into the Start Odom Field.
- 3) Enter is either 56,989 in the End Odom Field and leave the Distance Field blank, OR enter 200 in the Distance Field and leave the End Odom Field Blank.
- 4) Enter is 0.35 in the PricePerDistance Field.
- 5) Hit the Cost Button and the cost should be calculated as \$70 dollars.
- 6) Hit the Save button to save this data as a new record in your TripLog database.

## Chapter 7 – Maintenance Screen

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Jeep

Dec-30-2000

Cost 29.99

Odometer 56,989.0

Next Due Date Mar-30-2002

Next Odometer 59,989.0 (+)

Save Clr View

### Description

This screen serves two purposes: stores all data pertinent to maintenance and allows you to view Maintenance-Data that you have stored in the database. This screen has a list of maintenance items that need to be done periodically. After entering the data on the screen and saving it an entry is automatically created inside your Palm DateBook and an alarm is set.

### Standard Mode

This is the mode the screen enters in - View Mode OFF. Whenever you hit the SAVE button it automatically saves that record into the Maintenance database.

### View/Edit Mode

You activate this mode by pressing the VIEW button - View Mode ON. Now you can view all the Maintenance records for the selected vehicle currently in the Maintenance Database and edit any records you choose. To save any changes you make press the SAVE button.

### Date Button

Displays the date of Maintenance. Click Date to go to Calendar Screen where you can select any date you want.

### Cost Field

This field is the total cost of the Maintenance you had done on your car.

**Odom Field**

Current odometer reading in any Distance unit you prefer.

**Maintenance List**

Select the Maintenance you had done in the list of choices.

**Setting Maintenance Alarms**

Every Maintenance record you save has the ability to alert you at the next expected maintenance date. You can either enter the next expected Date of service and/or the next expected Odometer reading. Whichever comes first the alarm will be triggered by creating a DateBook entry with an alarm.

If you don't wish to have an alarm entered into your DateBook and thus no alarm to remind you in the future, simply leave the Next Due Date as the Date of Service (which is the Default) and leave the Next Odometer as Zero.

**Next Due Date**

This is a future date when you expect the next service. For example an oil change may say the next expected one is in 3 months or 3,000 miles, so the Next Due Date would be 3 months from the current Date of Service.

**Next Odometer**

This is the future odometer reading when your vehicle is expected to be serviced again. For example an oil change may say the next expected oil change is 3 months or 3,000 miles, so the Next Odometer would be 3,000 miles added onto the current Odometer.

For Convenience sake I have added a PLUS button. It will add the amount in the field to the Odom Field. This is necessary because the Next Odometer Field must be an actual odometer reading and not just the amount of miles until the next service.

**+ Button**

Adds the Next Odometer Field amount and the Odom Field and puts the sum inside the Next Odometer Field.

**View Button**

When lit indicates you are in View/Edit mode. When unlit you are in normal mode.

**Delete Button**

Only appears in View/Edit mode. Deletes current Record.

**Save Button**

With View Mode On you can only Modify the current record. With View Mode Off you can only Create new records.

**Clr Button**

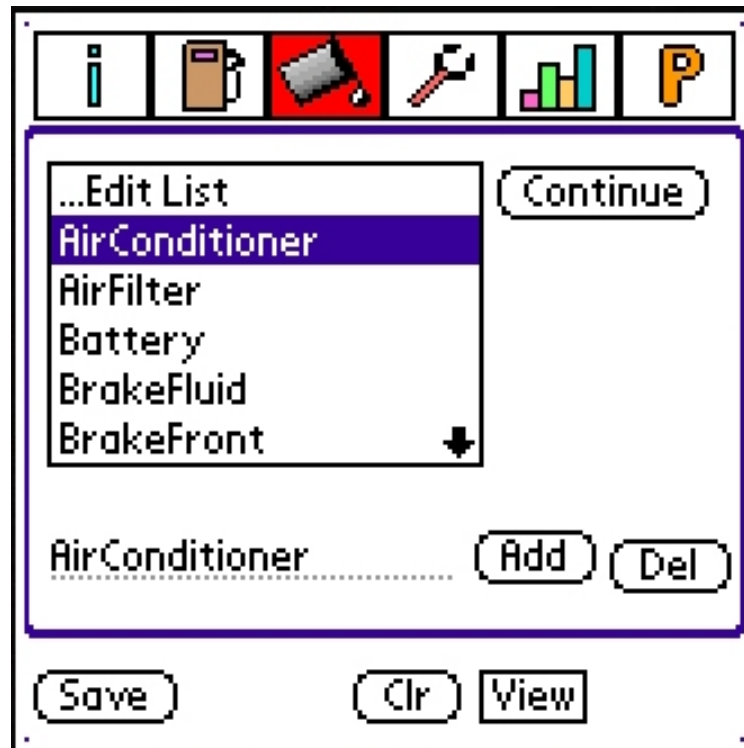
Clears every field but the Odometer reading.

### Scroll Buttons

The Scroll Buttons at the bottom of your Palm (as shown in Chapter-1) serve two purposes. When the View Mode is OFF (Standard Mode) the scroll buttons move the cursor up and down the list of maintenance choices. When the View Mode is ON (View/Edit Mode) the scroll buttons scroll through each record in your database one at a time.

### Editing the Maintenance List

You can add or remove items from the Maintenance List. Click the "...Edit List" option at the top of the Maintenance List and the following screen appears:



Simply scroll up and down through the list using either the Scroll Buttons at the bottom of your Palm or using the touch screen. As items are selected their text appears in the field below the list box. You can DELETE items by hitting the DEL Button and a confirmation box will appear. If you select YES whichever list item is currently selected will be deleted. If you want to ADD an item into the list, simply write the text for the new item over top of the text in the field and hit the ADD Button. When you are done hit the CONTINUE Button.

**Example****Oil Change**






(Please note that this example will use Gallons and Miles and American Dollars for the currency but that doesn't mean you have to use these units to use this program.)

Let's suppose you just got an oil-change. Your current odometer reading is 56,989 miles as of December 30, 2000. The service costs you \$29.99 The next expected service is 3 months or 3,000 miles (which is March 30, 2001 or 59,989 miles whichever comes first!)

- 1) Enter the Date as December 30, 2000 (or at least verify the current date is listed correctly.)
- 2) Enter the cost as 29.99
- 3) Enter your Odometer reading as 56989.
- 4) Select Oil Change from the List-Box.
- 5) Enter the Next Due Date as March 30, 2001.
- 6) Enter the Next Odometer as 3,000
- 7) Hit the + Button (to make the Next Odometer read as 59,989)
- 8) Hit the Save Button.

## Chapter 8 – Repair Screen

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Jeep		Dec-30-2000		
Repair Descr. CamShaft				
Odometer 57,289.0				
Cost 475.95				
Save		Clr View		

### Description

This screen serves two purposes: stores all data pertinent to repairs and allows you to view Repair-Data that you have stored in the database.

### Standard Mode

This is the mode the screen enters in. Whenever you hit the SAVE button it automatically saves that record into the Repair database.

### View/Edit Mode

You activate this mode by pressing the VIEW button. Now you can view all the Repair records for the selected currently in the Repair Database and edit any records you choose. To save any changes you make press the SAVE button.

**Date Button**

Displays the date of the Repair. Click Date to go to Calendar Screen where you can select any date you want.

**Repair Descr**

Enter the Repair description in this field up to 29 characters.

**Odometer Field**

Current odometer reading in any Distance unit you prefer.

**Cost Field**

This field is the total cost of the Repair you had done on your car.

**View Button**

When lit indicates you are in View/Edit mode. When unlit you are in normal mode.

**Delete Button**

Only appears in View/Edit mode. Deletes current Record.

**Save Button**

With View Mode On you can only Modify the current record. With View Mode Off you can only Create new records.

**Clr Button**

Clears every field but the Odometer reading.

**Scroll Buttons**

The Scroll Buttons at the bottom of your Palm (as shown in Chapter-1) serve two purposes. When the View Mode is OFF (Standard Mode) the scroll buttons move the cursor up and down between the fields. When the View Mode is ON (View/Edit Mode) the scroll buttons scroll through each record in your database one at a time.



**Example****CamShaft**






(Please note that this example will use Gallons and Miles and American Dollars for the currency but that doesn't mean you have to use these units to use this program.)

Let's suppose you just had your CamShaft replaced for \$475.95 and the Date is December 30, 2000 and your Odometer reads 56789.

- 1) Enter the Date as December 30, 2000 (or at least verify the current date is listed correctly.)
- 2) Scribble the text into the RepairDescr. field as "CamShaft"
- 3) Enter your Odometer reading as 56789.
- 4) Enter the cost as 475.95
- 5) Hit the Save Button.

## Chapter 9 – Summary Report Screen

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Start		End		
Jan-01-2000		Dec-30-2000		
Vehicle : Jeep				
Tot.Distance : 300.0				
Tot.Cost : 27.01				
Avg Gas Mileage : 17.6				
Summary		Print		
Fuel	Trip	Maint	Repair	All

### Description

The Summary Screen generates Summary Reports on the data you have been collecting in your database. You can generate 4 type of reports: Repair, Maintenance, Fuel, or all of the above. All Reports are generated per vehicle, meaning whichever vehicle is currently selected on the Preference Screen (and listed in the upper left corner), that is the vehicle you will generate a Summary Report for. Also, all reports are generated by specifying a time span between two dates: a Start date and an End date. This means that you generate a report for time spans, for instance, last month or the current month or the year to date, etc.

### Printing Reports

Export to MemoPad by hitting the MemoPad Button. (see MemoPad Button below.)

### Summary Button

Pressing this button generates a Summary Report based on the user's selections and displays the report on the screen. To get an Itemized listing of the entire report between the dates you have selected hit the Print Button.

**Print Button**

The Print Button will create a MemoPad entry in your Palm of an Itemized list of the current Report you have selected for the dates shown. If you HotSync your Palm in its cradle with your PC, and you have the conduit set to either Synchronize the MemoPad between Palm and PC or Palm overwrites PC, then your MemoPad entries will download to your PC during the HotSync.

Now you can open up your PalmDesktop Software (on your PC not your Palm) that you use to HotSync with, and view the MemoPad entries. You can either print it directly to your PC Printer from here or export the MemoPad entry to MS-Word or MS-Excel or whatever you want to edit and view with.

**Fuel Summary Report**

Choose a Start and an End Date and highlight the FUEL push button. Hit the Summary button or the MemoPad button.

Please Note:

Average Gas Mileage is calculated by Totaling your Distance and Totaling the amount of fuel used over that distance, and dividing the two for an answer.

**TripLog Summary Report**

Choose a Start and an End Date and highlight the TRIP push button. Hit the Summary button or the MemoPad button.

**Maintenance Summary Report**

Choose a Start and an End Date and highlight the MAINT push button. Hit the Summary button or the MemoPad button.

**Repair Summary Report**

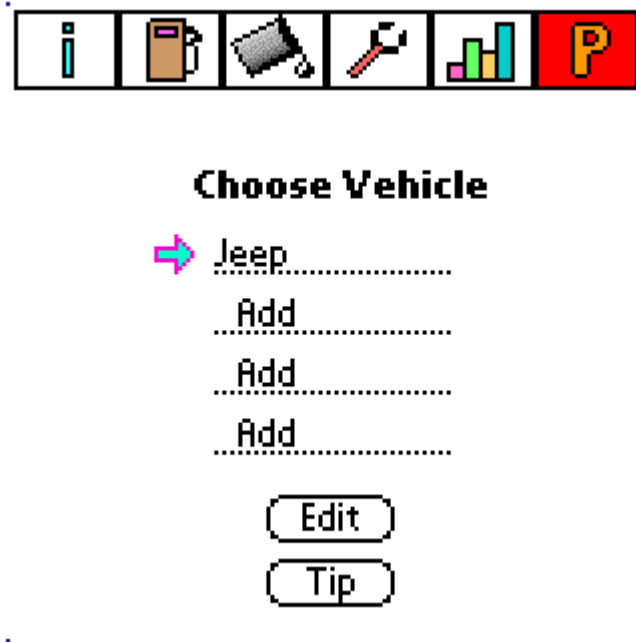
Choose a Start and an End Date and highlight the REPAIR push button. Hit the Summary button or the MemoPad button.

**All Summary Report**

Choose a Start and an End Date and highlight the ALL push button. Hit the Summary button or the MemoPad button.

## Chapter 10 – Preference Screen

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### Description

The Preference Screen contains has 4 lines to add a seperate vehicles, or a single vehicle with multiple uses so you can distinguish between (like personal versus business, etc.)

### Choosing Vehicle

On the first screen of the Preference Screen (as shown above) you choose which vehicle you will enter/edit/view data on (indicated by the arrow on the left of the Fields) and if you need to you can add new vehicles by tapping the word "Add".

### Adding / Editing / Deleting Vehicles

Tapping the word "Add" or selecting a vehicle and hitting EDIT will take you to the second Preference Screen. On this screen you simply enter a Name or Description of the vehicle (which will be used to represent that vehicle on the other screens.) You also enter the Odometer reading in that vehicle and the DATE that the odometer reading was taken. You would then hit SAVE to add that newly created (or modified record) vehicle into the database. If you don't want to do anything just hit DONE. And if you wish to remove that vehicle from the list just hit DELETE (it will prompt for confirmation so don't worry.)